

# THE SECURITY BUZZ

The Office of Security at the National Processing Center Newsletter

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## AROUND NPC

### *What is Physical Security?*

Physical Security  
Personnel Security

The primary objective of physical security is to ensure a reasonable level of protection for employees, visitors, property, and facilities. The Office of Security protects the National Processing Center and its occupants by providing armed security officers at all authorized personnel entrances, plus mobile officers that patrol the entire facility 24 hours a day, 7 days a week. All employees, contractors, and visitors must visibly wear a Department of Commerce badge (above the waist) before being granted entry to restricted areas. The first floor of Building 66 and Building 87 are public access and require only a state or government issued ID be shown to officers before entry is permitted. All deliveries and trucks making pick ups are directed through the Post 11 gate, so they can be scanned for explosives before entering the receiving area. The NPC is monitored 24/7 by Security Operations Center Operators, who monitor cameras, alarms, and radio traffic. NPC doors are outfitted with alarms and locks, which secure the buildings. Inspections are allowable for anyone entering/exiting NPC buildings/gates under cu

### *What is Personnel Security?*

The program to ensure that all personnel working within the NPC are suitable for employment and are trustworthy. The program starts with the initiation of a background check. The applicant must fill out investigative forms such as the SF-85 (Questionnaire for Non-Sensitive Positions) and OF-306 (Declaration for Federal Employment) and is then fingerprinted. These forms are reviewed and sent to the Office of Personnel Management for review and adjudication. If the applicant is found suitable, then his or her employment at the NPC may continue. If not, he or she must be removed from service. The investigation performed on non-sensitive positions normally is a National Agency Check and Inquiries (NACI). This is the basic and minimum investigation required on all new federal employees. It consists of a NAC with written inquiries and searches of records covering specific areas of a person's background during the past five years. Those inquiries are sent to current and past employers, schools attended, references, and local law enforcement authorities.

## ASK BUZZ

### *Can I access the Office of Security website from home?*



"BUZZ"

Yes, we now have an Internet website, which means you can access it from home or from a personal computer away from work. We have had an Intranet site for quite a while. But as everyone knows, the Internet has many more security challenges, so it has taken us longer to get that site up and running. We had our Internet site developed to look very similar to our Intranet site, so you don't have to hunt for what your looking for. You will notice a few things missing from the Internet site, because some items we post on the Intranet site are sensitive, e.g. post hours, or it's something that's just not allowed on the Internet. Now, if you are wondering how do you get to the new Internet site, the address is: <http://www.osec.doc.gov/osalnpcsecurity/default.htm>.

## OSY WEBSITE

### *How do you get to the OSY Intranet website?*

Go to our Internet Explorer website: <http://cww.npc.census.gov/osy/>.

## NEXT ISSUE

### *What can you look forward to in the next issue?*

Information on workplace violence, gambling, and more.

## CONTACT INFO

### *If you have questions or suggestions, who do you contact?*

Please contact Debra Rochner, Assistant Regional Security Officer on x3818 or email at: [Debra.Kay.Rochner@Census.Gov](mailto:Debra.Kay.Rochner@Census.Gov).