

Charter
Department of Commerce
Web Advisory Group

Title:	Text:
Name and Establishment Clause:	This amended Charter extends the Commerce Web Advisory Group (WAG) , formerly the Web Masters Affinity Group, for a period of three years after which the charter may be renewed by the Department of Commerce's CIO.
Membership and Meetings:	<p>The WAG will consist of twenty one voting members, one from each of the Commerce agencies noted below with the exception that NOAA will have up to a total of six voting members. These members will be appointed by the CIO for their respective agency and will have the authority to speak for said agency/CIO. The Commerce Department Web Master (from the Secretary's Office of Public Affairs) will be a voting member of the WAG. It is suggested the designated member have Web related responsibilities that will enhance the effectiveness of the WAG.</p> <p>The WAG will meet monthly with additional meetings subject to the call of the chair.</p>
Agencies Represented:	Bureau of Economic Analysis Bureau of Industry and Security Bureau of the Census DOC Web Master (O/S Public Affairs) Economic Development Administration Economic Statistics Administration International Trade Administration Minority Business Development Administration National Oceanic and Atmospheric Administration [NOAA] [NOAA will have a total of six voting members] National Telecommunications and Information Administration Office of the Inspector General Office of the Secretary's CIO Patent and Trademark Office Technology Administration Technology Administration/NTIS Technology Administration/NIST
Purpose and Scope:	The WAG is an advisory body to the Department of Commerce CIO and CIO Council on Web-related matters.

<p>Agreement:</p>	<p>To the extent possible, the Department's CIO and CIO Council will refer issues that fall within the purpose and scope of this charter to the WAG for their consideration, feedback, and recommendations. In addition, the WAG is empowered to use its resources for the development of issues that fall under its jurisdiction and which are important enough to raise to the level of the Department's CIO.</p> <p>The WAG will keep the Department's CIO informed of its plans and activities and will brief the Department's CIO Council a minimum of twice a year on the status of its work.</p> <p>Agency CIOs who are represented on the WAG will ensure that time is provided for WAG members to prepare for and attend WAG meetings and working sessions.</p>
<p>Performance Measures:</p>	<p>The performance of the Web Advisory Group will be determined by the extent to which it meets the deadlines, and the value of the recommendations.</p>

Execution of this Agreement:

The charter of the Department's Web Advisory Group is hereby extended through June 2005.



Tom Pyke
Department of Commerce
Chief Information Officer

Agreed to this day [9/1/2003]



Edwin Albetski
Chairman
Web Advisory Group
U.S. Department of Commerce

Agreed to this day [9/9/2003]



Bill Sargent
Vice Chairman
Web Advisory Group
U.S. Department of Commerce

Agreed to this day [9/30/2003]