UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Federal Investigative
Services Division

Federal Investigations Notice

Notice No. 09-05 **Date: August 3, 2009**

Subject: Investigations Reimbursable Billing Rates for FY 2010

The Office of Personnel Management's Federal Investigative Services Division (OPM-FISD) is pleased to announce, we are not increasing rates for investigative services in Fiscal Year 2010. During the past year, FISD has focused on developing and implementing a detailed business and investment plan with the goal of improving the efficiency of the investigative process and transforming our automated processes while minimizing the cost to produce investigative products to the extent possible. Major Information Technology (IT) infrastructure upgrades have been an important component of the investment plan. Based on current workload and budget estimates for FY 2010, FISD will be able to continue with planned IT investments and cover other operational costs without increasing rates on reimbursable investigative services.

FISD will also continue to have adequate capacity to handle priority case requests as needed. We recommend agencies request "Priority" service for initial clearance investigations when the full, completed investigation is required before the subject can begin employment. This will allow us to prioritize our workloads and continue to meet your critical timeliness needs.

To assist in the proper processing and accounting of funds received for investigative services, FISD requests that all agencies provide essential accounting information on each investigative request. The accounting information needed consists of your agency's Intra-Governmental Payment & Collection (IPAC) Agency Location Code (ALC), Treasury Account Symbol (TAS), Obligating Document Number, and Business Event Type Code (BETC). This information can be entered in the designated blocks (N, O, P, and Q) in the "Agency Use Only" section of the Standard Form (SF) 86. For the SF 85 and SF 85P, the IPAC must be entered in the OPAC-ALC Number block, and the other accounting information must be entered in the "Accounting Data and/or Agency Case Number" block in the "Agency Use Only" section. The accounting data requested will assist the OPM finance office with the billing and collection of funds through the U.S. Treasury and also assist in the identification of Recovery Act funds. Please refer to the previously issued Federal Investigative Notice 09-04, *Investigative Requests Using Recovery Act Funding* for the proper formatting of the Recovery Act TAS. If you need assistance with obtaining the appropriate accounting data, please contact your agency or program finance office. If you have other questions regarding the accounting data, please contact the FISD Business Management Group at (202) 606-1042.

Please refer to previously issued Federal Investigative Notices 08-04, *Investigations Reimbursable Billing Rates for FY 2009* and 08-05, *Special Agreement Price Schedule* as a guide to our investigative products pricing and discontinued rates for FY 2010. If you have questions or need assistance submitting investigative requests, please contact your Investigations Program Specialist at (724) 794-5612.

Kathy L. Dillaman
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Federal Investigative Services Division

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Notice Expires:	September 30, 2010, unless superseded