

OFFICE OF BUDGET

The Director of the Office of Budget (OB) serves as the Secretary's representative in all matters related to budget. OB oversees all segments of the Commerce budget process, from the beginning of the budget formulation process via guidance to the bureaus to the conclusion of the process in which OB addresses all past outstanding budget issues. The Director serves as the primary adviser to the Secretary with staff members serving as advisers both to senior DoC officials and to bureau staff. OB also tracks the performance of each of the bureaus on a quarterly basis making certain that senior Commerce staff are informed, particularly in the case of any problem areas. Once the fiscal year has ended, OB produces a final report covering the performance for the Department for that particular year.

MANAGEMENT OFFICIALS

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HCHB Room 5820, 482-4648

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LIST OF PROJECTS

COMMERCE-GPRA	7139000	A&R
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ADVANCES & REIMBURSEMENTS (A&R) PROJECTS

COMMERCE - GPRA PROJECT 7139000

Description of Service: The Department is required to fulfill eight mandates set forth in the Government Performance and Results Act (GPRA) and performance requirements as specified by Circular A-11. These mandates are: (1) Finalization of the FY 2010 Performance and Accountability Report (PAR); (2) Preparation of the FY 2011 PAR; (3) Oversight of the integration of performance information with the annual budget submission to produce a performance-based budget including the integration of performance data in the Budget in Brief; (4) Oversight of the Departmental review and coordination of the OMB Program and Assessment Rating Tool (PART) reviews of bureau programs; (5) Overview of the budget and performance integration initiative of the President's Management Agenda; (6) Coordination of any updates and modifications to the Department's Strategic Plan; (7) Coordination of quarterly performance briefings by the bureau heads to the Deputy Secretary; and (8) Coordination of the planned Performance Improvement Initiative (PII) of the President's Management Agenda (PMA)

Basis of Charge - Automatic Monthly: Costs are billed to operating units and bureaus based on their share of the Department's FTE.