

II. A & R INTRODUCTION

A & R PURPOSE

The Department of Commerce's Departmental Management's Advances and Reimbursements (A&R) account provides a centralized collection source for special services, tasks or costs, and reimbursable agreements. This handbook is intended to provide the reader with a thorough understanding of activities and programs funded through the A&R account, a description of the services provided, and the basis of charge.

The FY 2011 Handbook has been updated to include current descriptions and the basis of charges for each project. All billing algorithms were reviewed and adjusted as needed to assure an equitable distribution of costs for FY 2011 projects.

This handbook fulfills our commitment to provide annually a detailed description of all projects, programs, and activities funded through the A&R account.