II. A & R INTRODUCTION

A &R PURPOSE

The Department of Commerce's Departmental Management's Advances and Reimbursements (A&R) account provides a centralized collection source for special services, tasks or costs, and reimbursable agreements. This handbook is intended to provide the reader with a thorough understanding of activities and programs funded through the A&R account, a description of the services provided, and the basis of charge for each WCF and A&R active project for FY 2013.

All billing algorithms were reviewed and adjusted as needed to assure an equitable distribution of costs for FY 2013 projects.

This handbook fulfills our commitment to provide annually a detailed description of all projects, programs, and activities funded through the WCF and A&R account.