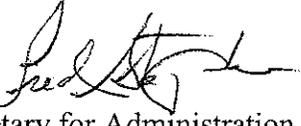




UNITED STATES DEPARTMENT OF COMMERCE
Chief Financial Officer
Assistant Secretary for Administration
Washington, D.C. 20230

MEMORANDUM FOR Distribution List

FROM: Frederick E. Stephens 
Deputy Assistant Secretary for Administration and
Senior Sustainability Officer

SUBJECT: FY 2015 Annual Energy and Environmental Stewardship Awards
Call for Nominations

The Department of Commerce's Office of Sustainable Energy and Environment Programs (OSEEP) requests nominations for the eighth annual Department of Commerce Energy and Environmental Stewardship Awards Program. This awards program was established to recognize the outstanding achievements of Department employees for efforts that significantly contribute to or promote environmental stewardship within the environmental, energy, or transportation programs under Executive Order 13423, (*Strengthening Federal Environmental, Energy, and Transportation Management*). This program mirrors the GreenGov Presidential Awards and U.S. Department of Energy's Federal Energy and Water Management Awards Programs. The winners of our Department of Commerce awards will also earn entry into those award programs for recognition of Department-level contributions.

Award nominations may be submitted in the following categories:

Alternative Fuel and Fuel Conservation	Green Purchasing
Building the Future	Historic Preservation
Climate Champion	Lean, Clean, and Green Award
Energy and Water Management	Recycling
Electronic Stewardship	Renewable Energy
Good Neighbor Award	Sustainability Data Champion
Green Dream Team	Sustainability Hero Award
Green Innovation Award	

The program will consider nominations for programs or activities conducted in 2014 from either an individual employee or a team. All nominations should follow the guidelines and instructions located at http://www.osec.doc.gov/ofeq/OSEEP/energy_environmental_awards_main.html. The nomination process is fast and easy, and can be completed on-line through a fillable form.

All nominations must be submitted electronically by February 8, 2015 to be considered. Questions should be addressed to the awards program coordinator, Rosaline Hill at (202) 482-5949 or rhill9@doc.gov. Awards will be presented as part of HCHB's Earth Day on Wednesday, April 22, 2015 in the main auditorium.

OSEEP Distribution List

To: Administrative Officers (CFOs/CAOs) – Provide Hardcopies

Kathleen James
Chief Administrative Officer
Bureau of Economic Analysis

Kathryn H. Chantry
Chief Financial Officer and Director of Administration
Bureau of Industry and Security

Leonard Bechtel
Chief Financial Officer and Director of Administration
National Telecommunications and Information
Administration

Joanne Buenzli Crane
Associate Director and Chief Financial Officer
Bureau of the Census

Andrew Baldus
Chief Financial and Administrative Officer
Economic Development Administration

Brad Burke
Chief Financial and Administrative Officer
Economic and Statistics Administration

Tim Rosado
Chief Financial Officer and Administrative Officer
International Trade Administration

Edith J. McCloud
Associate Director for Management and Chief of Staff
Minority Business Development Agency

Edward Horton
Chief Administrative Officer
National Oceanic and Atmospheric Administration

Mary Saunders
Associate Director for Management Resources
National Institute of Standards and Technology

Accurate as of: 21 August 2014

Mary O. Houff
Chief Administrative Officer
National Technical Information Service

Frederick Steckler
Chief Administrative Officer
U.S. Patent and Trademark Office

To: Office of the Secretary – **Provide Hardcopies**

Barry Berkowitz
Director
Office of Acquisition Management

Kirit Amin
Deputy Chief Information Officer and Chief Technology Officer
Office of the Chief Information Officer

Lisa Casias
Director
Office of Financial Management

Kevin Mahoney
Director
Office of Human Resource Management

Copy To: Strategic Sustainability Performance Plan Point of Contact – **Provide Softcopies**

Victoria Joseph
Bureau of the Census

John Portell
Economic Development Administration

Kelli Walters
International Trade Administration

Roberto Lopez
Minority Business Development Agency

Dave Quivey
National Oceanic and Atmospheric Administration

Accurate as of: 21 August 2014

J. Michael Blackmon
National Institute of Standards and Technology

Micah Reed
National Technical Information Service

Maren Williams
U.S. Patent and Trademark Office

Wes Dias
Economic and Statistics Administration

James Murphy
Bureau of Economic Analysis

Monica Hudnell
Bureau of Industry and Security

Anthony Calza
National Telecommunications and Information Administration

Lorna Brodsky
National Telecommunications and Information Administration

Copy To: Office of the Secretary - **Provide Softcopies**

Virna Winters
Office of Acquisition Management

Stephen Boutwell
Office of Acquisition Management

Gay Shrum
Marilyn Stoll
Office of Financial Management

Andre Jessup
Office of Financial Management

Valerie Smith
Office of Human Resources Management

Frank Milman
Office of Human Resources Management

Accurate as of: 21 August 2014

Jerry Harper
Office of the Chief Information Officer

Wendy Couch
Office of the Chief Information Officer