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DEPARTMENT OF COMMERCE (DOC)
CHIEF FINANCIAL OFFICER AND ASSISTANT SECRETARY FOR ADMINISTRATION
OFFICE OF ADMINISTRATIVE SERVICES

TRAVEL BULLETIN #09, FY08

SUBJECT: Reimbursement of Fees Associated with Fast Pass Memberships

EFFECTIVE DATE: June 25, 2008

EXPIRATION DATE: Effective until canceled or superseded.

BACKGROUND: The General Services Administration issued a bulletin on June 25, 2008, providing Federal agencies guidance for the reimbursement of fees associated with airport security, specifically, Fast Pass memberships.

PURPOSE: To inform employees that individual membership fees incurred by Federal employees who register for an airport security Fast Pass are not authorized for reimbursement when performing official travel. Unless authorized by a specific appropriation, use of Government funds for this expense is statutorily prohibited under 5.U.S.C. §5946.

PROCEDURES: In general, fees for individual employee memberships in registered and/or trusted traveler programs are not permissible expenses or reimbursements for purposes of Federal government travel under the Federal Travel Regulation.

REFERENCES: GSA Bulletin FTR 08-05, dated June 25, 2008; and 5 U.S.C. § 5946.

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