

**Office of Administrative Operations
Travel Management Division (TMD)**

eTravel Service (eTS) Communiqué

September 27, 2004

Department-Wide eTravel Services (eTS) Request for Quote (RFQ) Released

On September 16, 2004, DOC released its eTravel Services (eTS) Request for Quote (RFQ) to the three eTS vendors. An amendment followed on Friday, September 17th and a second amendment was released on Friday, September 24th.

Vendors visited the OAO Travel Management Division during due diligence to request additional information. The meetings were very brief and two of the three vendors praised the DOC RFQ as the most comprehensive that has been released to date.

The vendors' proposals are due to DOC on September 30th and the Acquisition Team will participate in vendor demonstrations throughout the second week of October.

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