

DEPARTMENT OF COMMERCE

Purchasing Certification Requirements

Purchasing Certification Level I (GS-3/4/5)	Purchasing Certification Level II (GS-6/7/8/9)	Purchasing Certification Level III (GS-10 and above)
Experience: 1 year of experience purchasing or contracting experience	Experience: 2 years of purchasing or contracting experience	Experience: 3 years of purchasing or contracting experience
Training: CON 100 CON 237 GSA Purchase Card Online Training (or equivalents/ predecessors) 1 Elective 40 CLPs every 2 years	Training: All Level I Training CON 110 CON 111 CON 112 CON 120 (or equivalents/ predecessors) 2 Electives 40 CLPs every 2 years	Training: All Level I and II Training 2 Electives 40 CLPs every 2 years